Embassy of The Republic of Belarus in the Kingdom of the Netherlands  
Groot Hertoginnelaan 26  
2517 EG The Hague

[Date]

[Naam bedrijf werkgever]

[Werkgevers adres]

RE: Verification of employment for [naam werknemer]

To whom it may concern:

Please accept this letter as confirmation that [naam werknemer] has been employed with [naam werknemer] since [datum Indiensttreding]. Currently, [tijd in dienst]:

Holds the title of [uw functie in uw bedrijf]

Earns a salary of [bruto salaris], payable [per jaar/maandelijks/weekelijks/dagelijks/per uur], [and a bonus of (bonus amount)]

works on a [full-time/part-time] basis of [aantal uren ] per week

If you have any questions or require further information, please don't hesitate to contact me at [telefoon werkgever].

Sincerely yours,

/handtekening directeur of manager/

[naam van werkgever]

[Functiebeschrijving: CEO or manager]