Embassy of the Republic of Belarus in the Kingdom of the Netherlands  
Groot Hertoginnelaan 26  
2517 EG The Hague

[Date and city]

[Name of company employer]  
[Employer's address]

RE: Verification of employment for [name of employee]

To whom it may concern:

Please accept this letter as confirmation that [name of employee] has been employed with [name of employee] since [date of entry]. Currently, [time in service]:

holds the title of [your position in your company]

earns a salary of [gross salary], payable [per year / monthly / weekly / daily / hourly], [and a bonus or (bonus amount)]

works on a [full-time / part-time] basis or [number of hours] per week

If you have any questions or require further information, please do not hesitate to contact me at [telephone employer].

Sincerely yours,

/ signature director or manager /

[name of employer]  
[Job description: must be CEO or manager]  
[This statement must be printed on the company's stationery or be stamped by the company]